CITY OF JOLIET INTEROFFICE MEMORANDUM

September 12, 2018

TO: Finance Committee

FROM: Kenneth R. Mihelich, Budget Officer

SUBJECT: Review of August 31, 2018 General Fund Operating Budget

Please find attached the August 31, 2018 Finance Reports for the Operating, Capital and Special Revenue Funds. Below are brief comments related to items within the General Fund Operating budget vs. actual report.

Revenues:

At the end of eight months on a cash basis, overall revenues are 66.09% of budget, which is in line with expectations after seven months (8/12 = 66.7%). If "Transfers In" are removed from the calculation, overall revenue is approximately 67.9% of budget.

On the revenue side, other items of note:

- Interest Income continues to be ahead of budget.
- Replacement taxes while appearing to be ahead of budget may be more a matter of timing with receipts received unevenly within the year.
- Sales taxes (state and home rule) appear to be stronger than anticipated. Also, Out of State Use Tax (which is essentially another form of sales taxes) is ahead of budget as well. The recent decision by the United States Supreme Court, in South Dakota v. Wayfair, which ruled in South Dakota's favor, should help future collections related to Out of State Use Taxes.
- Real estate transfer taxes continue to be strong. At this point last year, total receipts were \$1,270K compared with \$1,956K this year. This represents a 54% increase over the prior year.
- Hotel Motel taxes are running ahead of budget and much higher than this time last year. At this point last year, total receipts were \$1,359K compared with \$1,887K this year. This represents a 39% increase over the prior year.
- Property taxes at 56.4% appear to be behind, but this is more a matter of timing as the second set of taxes were not due until early September.

Expenditures:

Overall expenditures are 64.2% of budget, which is in line with this portion of the year.

On the expenditure side, several other items of note:

- Hospitalization is slightly ahead of budget and due to its large amount needs to be continually monitored. Since the City is self-insured, this expenditure is primarily dependent upon claims which can fluctuate from year to year and are difficult to predict.
- Municipal waste appears to be lower than expected at 58%. However, this includes only 7 months of expenditures. Therefore, if an eighth month were added (at approximately \$990K), this line item would be at 67% or right on budget.
- The Finance Department is at 111% of budget. This is due to IMRF payments associated with retirement buyouts as well as IMRF employees for most of the General Fund being charged to this account.
- The IT Department is at 49% of budget. Line items associated with professional services and repairs and maintenance include significant encumbrances which indicate future expenditures which when factored in would place the department much closer to the expected budget of 67% at this time.

Please note that the budget is prepared on a modified accrual basis and this report is reported on a cash basis. This report provides an overall indicator of general trends, but accruals at year-end will create differences.

Cc: David Hales, City Manager
Jim Ghedotte, Finance Director

City of Joliet Finance Reports Operating Budgets as of August 31, 2018

	2018 Budget	2018 August YTD	% of Budget
General Fund (100)			
Revenue			
Property Taxes	35,696,000.00	20,114,059.33	56.35%
Gaming Taxes	18,115,000.00	12,178,255.92	67.23%
State Sales Taxes	21,850,000.00	15,375,893.27	70.37%
Home Rule Sales Tax	23,650,000.00	17,401,523.33	73.58%
Utility Taxes	7,600,000.00	4,866,605.73	64.03%
State Income Taxes	14,350,000.00	10,087,445.53	70.30%
Hotel/Motel Tax	2,600,000.00	1,887,494.56	72.60%
Real Estate Transfer Tax	2,038,000.00	1,956,447.66	96.00%
Titled/Registration Tax	160,000.00	107,472.79	67.17%
Automobile Rental Tax	41,000.00	26,661.67	65.03%
Food & Beverage Tax	3,000,000.00	2,135,519.67	71.18%
Gasoline Privileg Tax	680,000.00	459,124.39	67.52%
Amusement Tax	105,000.00	60,587.00	57.70%
Telephone Franchise Tax	82,000.00	47,766.46	58.25%
Cable Franchise Tax	2,000,000.00	1,635,546.21	81.78%
Replacement Tax	2,028,224.00	1,873,414.68	92.37%
Out of State Use Tax	3,650,000.00	2,757,612.69	75.55%
Pari-Mutuel Tax	105,000.00	69,261.53	65.96%
Charges for Services	9,380,000.00	6,643,810.22	70.83%
Licenses & Permits	2,600,500.00	1,624,063.90	62.45%
Fines & Fees	3,316,060.00	2,437,006.85	73.49%
Municipal Waste Fees	13,724,696.00	9,282,368.09	67.63%
Fed/State/Priv Grant	357,800.00	276,368.13	77.24%
Interest Income	75,000.00	260,280.50	347.04%
Miscellaneous Rev	2,711,000.00	1,851,545.75	68.30%
Transfer In	4,725,000.00	-	0.00%
Revenue Total	174,640,280.00	115,416,135.86	66.09%
Expense			
Personal Services	80,520,974.00	55,056,450.49	68.38%
Personal Svc - Benef	61,263,511.00	39,316,514.89	64.18%
Professional Service	5,134,901.80	2,743,416.92	53.43%
Property Services	18,559,643.39	10,006,166.14	53.91%
Other Services	1,507,886.29	813,490.91	53.95%
Supplies	8,004,090.19	4,717,621.57	58.94%
Other Employee Costs	596,400.90	223,259.28	37.43%
Debt Service	450.00	450.00	100.00%
Other Expenses	3,394,300.00	3,055,859.93	90.03%
Transfer Out	1,670,970.00	-	0.00%
Expense Total	180,653,127.57	115,933,230.13	64.17%
General Fund Total	(6,012,847.57)	(517,094.27)	

	2018 Budget	2018 August YTD	% of Budget
General Fund Expenses By Department			
Expense			
Mayor & Council	376,540.00	252,975.03	67.18%
City Manager	1,575,384.00	1,007,348.68	63.94%
City Clerk	798,035.00	542,829.43	68.02%
Administrative Services	14,566,210.00	9,834,669.44	67.52%
Hospitalization	22,250,000.00	15,495,747.26	69.64%
Community Development	6,980,315.00	4,109,500.41	58.87%
Finance	3,753,206.00	4,170,671.50	111.12%
Municipal Waste	11,873,200.00	6,934,994.50	58.41%
Technology	3,310,561.00	1,618,112.42	48.88%
Legal	2,376,696.00	1,612,469.83	67.85%
Police	55,670,081.00	35,488,984.96	63.75%
Fire	39,797,477.00	25,425,198.02	63.89%
Public Works	15,654,452.00	9,439,728.65	60.30%
Transfer Out	1,670,970.00	-	0.00%
Expense Total	180,653,127.00	115,933,230.13	64.17%
General Fund Expenses By Department Total	(180,653,127.00)	(115,933,230.13)	
Parking Operating Fund (520)			
Revenue			
Fines & Fees	1,806,000.00	558,847.28	30.94%
Interest Income	450.00	537.97	119.55%
Miscellaneous Rev	282.00	(580.18)	-205.74%
Revenue Total	1,806,732.00	558,805.07	30.93%
Expense			
Personal Services	794,940.00	340,081.62	42.78%
Personal Svc - Benef	191,214.00	95,435.94	49.91%
Professional Service	133,000.00	71,944.46	54.09%
Property Services	215,800.00	134,172.44	62.17%
Other Services	27,580.00	15,662.40	56.79%
Supplies	68,314.15	31,630.81	46.30%
Transfer Out	325,000.00	-	0.00%
Expense Total	1,755,848.15	688,927.67	39.24%
Parking Fund Total	50,883.85	(130,122.60)	

	2018 Budget	2018 August YTD	% of Budget
Water & Sewer Operating Fund (500)		110/12	
Revenue			
Charges for Services	49,375,205.00	35,282,306.89	71.46%
Fines & Fees	1,725,000.00	1,791,114.35	103.83%
Interest Income	100,000.00	176,431.07	176.43%
Miscellaneous Rev	1,000,000.00	360,658.89	36.07%
Revenue Total	52,200,205.00	37,610,511.20	72.05%
Expense			
Personal Services	9,778,597.00	5,565,685.38	56.92%
Personal Svc - Benef	3,378,180.00	1,507,601.72	44.63%
Professional Service	3,350,460.00	723,255.31	21.59%
Property Services	4,337,683.00	1,449,927.45	33.43%
Other Services	411,100.00	166,074.20	40.40%
Supplies	7,780,491.00	4,149,504.30	53.33%
Other Employee Costs	356,250.00	269,421.36	75.63%
Debt Service	1,500.00	7	0.00%
Other Expenses	52,500.00	18,922.91	36.04%
Transfer Out	4,700,000.00		0.00%
Expense Total	34,146,761.00	13,850,392.63	40.56%
Water & Sewer Operating Fund Total	18,053,444.00	23,760,118.57	

City of Joliet Finance Reports Capital Budgets as of August 31, 2018

The state of the s	2018 Budget	2018 August YTD	% of Budget
Capital Improvement Fund (300)			
Revenue			
Charges for Services	1,000,000.00	•	
Interest Income	20,000.00	41,127.10	205.64%
Transfer In	1,670,970.00	· <u>-</u>	0.00%
Revenue Total	2,690,970.00	41,127.10	1.53%
Expense			
Capital Outlay	5,433,858.00	1,926,299.66	35.45%
Expense Total	5,433,858.00	1,360,836.26	25.04%
Capital Improvement Fund Total	(2,742,888.00)	(1,885,172.56)	
Motor Fuel Tax Fund (200)			
Revenue			
Other Taxes	3,700,000.00	2,641,545.20	71.39%
Fed/State/Priv Grant	-	117,414.06	
Interest Income	20,000.00	88,392.34	441.96%
Miscellaneous Rev	2	1,600.00	
Revenue Total	3,720,000.00	2,848,951.60	76.58%
Expense			
Professional Service		3,395.91	
Capital Outlay	9,834,158.00	3,046,136.30	30.98%
Expense Total	9,834,158.00	3,049,532.21	31.01%
Motor Fuel Tax Fund Total	(6,114,158.00)	(200,580.61)	
Performance Bonds Fund (320)			
Revenue			
Interest Income	2	46,406.08	
Miscellaneous Rev	1,000,000.00		
Revenue Total	1,000,000.00	46,406.08	4.64%
Expense			
Capital Outlay	4,000,000.00	-	0.00%
Expense Total	4,000,000.00	-	0.00%
Performance Bonds Fund Total	(3,000,000.00)	46,406.08	
Parking Improvement Fund (521)			
Expense		The survey of the last	
Depreciation	156,000.00	-	0.00%
Expense Total	156,000.00	•	0.00%

Prepared by: Ken Mihelich 9/12/2018

Source: City of Joliet MUNIS Financials

	2018 Budget	2018 August YTD	% of Budget
Parking Improvement Fund Total	156,000.00	•	Alexandria Britis
Water & Sewer Improvement Fund (501)			
Revenue			
Interest Income		257.27	
Revenue Total	*	257.27	
Expense			
Depreciation	11,000,000.00	2	0.009
Capital Outlay	9,616,544.66	2,998,588.95	31.189
Expense Total	20,616,544.66	2,998,588.95	14.549
Water & Sewer Improvement Fund Total	(20,616,544.66)	(2,998,331.68)	
EPA CSO Tunnel (502)			
Revenue			
Miscellaneous Rev	*	84,477.75	
Revenue Total	-	84,477.75	
Expense			
Capital Outlay	2	2	
Expense Total	-	5.	
IEPA CSO Tunnel Fund Total		84,477.75	- 1 X X
IEPA ESTP IPS & Screen (504)			
Revenue			
Miscellaneous Rev	-	149,866.01	
Revenue Total	-	149,866.01	
Expense			
Capital Outlay	150,000.00	147,316.01	98.219
Expense Total	150,000.00	147,316.01	98.219
EPA ESTP IPS & Screen Fund Total	150,000.00	2,550.00	
EPA Wet Weather Treatment Facility (507)			
Revenue			
Miscellaneous Rev	41,000,000.00	10,034,612.39	24.479
Revenue Total	41,000,000.00	10,034,612.39	24.479
Expense			
Capital Outlay	39,995,912.00	8,156,631.90	20.399
Expense Total	39,995,912.00	8,156,631.90	20.399
IEPA Wet Weather Treatment Facility Fund Tot	1,004,088.00	1,877,980.49	

Prepared by: Ken Mihelich

	2018 Budget	2018 August YTD	% of Rudget
Revenue	Zulo budget	ZU18 August YIU	% of Budget
Miscellaneous Rev	18,620,000.00	5,107,559.10	27.43%
Revenue Total	18,620,000.00	5,107,559.10	27.43% 27.43%
VEACURE LOTAL	10,020,000.00	5,107,339.10	27.43%
Expense			
Capital Outlay	17,620,000.00	4,486,120.45	25.46%
Expense Total	17,620,000.00	4,486,120.45	25.46%
IEPA Aux Sable & WSTP Phosphorus Removal	1,000,000.00	621,438.65	
IEPA Sanitary Sewer Rehab (509)			
Revenue			
Miscellaneous Rev	1,589,000.00	1,617,358.15	101.78%
Revenue Total	1,589,000.00	1,617,358.15	101.78%
Expense			
Capital Outlay	3,277,500.00	1,017,899.18	31.06%
Expense Total	3,277,500.00	1,017,899.18	31.06%
Expense reco	3,277,300.00	2,027,000120	32.0070
IEPA Sanitary Sewer Rehab Fund Total	(1,688,500.00)	599,458.97	
IEPA Watermain Rehabilitation (510)			
Revenue			
Miscellaneous Rev		1,031,719.12	
Revenue Total	*	1,031,719.12	
Expense			
Capital Outlay	2,000,000.00	932,506.46	46.63%
Expense Total	2,000,000.00	932,506.46	46.63%
IEPA Watermain Rehabilitation	(2,000,000.00)	99,212.66	
IEPA ESTP Phosphorus Removal (511)			
Revenue			
Miscellaneous Rev		2	
Revenue Total	•	-	
Expense			
Capital Outlay	700,000.00	223,212.61	
Expense Total	700,000.00	223,212.61	
IEPA ESTP Phosphorus Removal	(700,000.00)	(223,212.61)	
IEPA 2018 Sanitary Sewer Rehab (512)			
Revenue			
Miscellaneous Rev	6,886,000.00	20	
Revenue Total	6,886,000.00	-	
Expense			

Prepared by: Ken Mihelich

Source: City of Joliet MUNIS Financials

	2018 Budget	2018 August YTD	% of Budget
Capital Outlay	13,626,000.00	56,468.41	
Expense Total	13,626,000.00	56,468.41	
EPA 2018 Sanitary Sewer Rehab	(6,740,000.00)	(56,468.41)	
IEPA 2018 Watermain Rehab (513)			
Revenue			
Miscellaneous Rev	7,200,000.00	923,943.24	
Revenue Total	7,200,000.00	923,943.24	
Expense			
Capital Outlay	7,200,000.00	645,787.91	
Expense Total	7,200,000.00	645,787.91	
IEPA Sanitary Sewer Rehab	-	278,155.33	
IEPA 2019 Sanitary System Rehabilitation (514)			
Revenue			
Miscellaneous Rev	345,000.00		0.00%
Revenue Total	345,000.00	3.76	0.00%
Expense			
Capital Outlay	760,000.00	184,795.92	24.32%
Expense Total	760,000.00	184,795.92	24.32%
IEPA 2019 Sanitary System Rehabilitation	(415,000.00)	(184,795.92)	Milliones Augustin - 1
IEPA 2019 Water System Rehabilitation (515)			
Revenue			
Miscellaneous Rev	350,000.00		0.00%
Revenue Total	350,000.00	•	0.00%
Expense			
Capital Outlay	400,000.00	203,144.77	50.79%
Expense Total	400,000.00	203,144.77	50.79%
EPA 2019 Water System Rehabilitation	(50,000.00)	(203,144.77)	
EPA Eastside Sewer Relief (530)			
Revenue			
Miscellaneous Rev	10,250,000.00	(-	0.00%
Revenue Total	10,250,000.00	740	0.00%
Expense			
Capital Outlay	10,250,000.00		0.00%
Expense Total	10,250,000.00	•	0.00%
IEPA Eastside Sewer Relief	•		

To a second design of the	2018 Budget	2018 August YTD	% of Budget
Water Reserve Fund (531)			
Revenue			
Transfer In	300,000.00	-	0.00%
Revenue Total	300,000.00	-	0.00%
Water Reserve Fund	300,000.00	-	

City of Joliet Finance Reports Special Revenue Budgets as of August 31, 2018

	2018 Budget	2018 August YTD	% of Budget
Block Grant Fund (210)			1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1
Revenue			
Fed/State/Priv Grant	2,014,629.00	905,119.56	44.93%
Revenue Total	2,014,629.00	905,119.56	44.93%
Expense			
Professional Service	846,829.00	203,558.75	24.04%
Property Services	845,000.00	-	0.00%
Other Services	3,300.00	826.86	25.06%
Other Employee Costs	4,500.00	3,979.42	88.43%
Capital Outlay	225,000.00	513,854.66	228.38%
Transfer Out	90,000.00	-	0.00%
Expense Total	2,014,629.00	722,219.69	35.85%
Block Grant Fund Total		182,899.87	
Evergreen Terrace Fund (110)			
Revenue			
Miscellaneous Rev	1,000,000.00	2	0.00%
Transfer In	90,000.00		0.00%
Revenue Total	1,090,000.00	5	
Expense			
Professional Service	90,000.00	871.50	0.97%
Property Services	-	952.35	
Expense Total	90,000.00	1,823.85	2.03%
Evergreen Terrace Fund Total	1,000,000.00	(1,823.85)	
Business District Fund (240)			
Revenue			
Other Taxes	115,000.00	86,536.25	75.25%
Interest Income	1,500.00	3,443.72	229.58%
Revenue Total	116,500.00	89,979.97	77.24%
Expense			
Other Expenses	115,000.00	23,015.26	20.01%
Expense Total	115,000.00	23,015.26	20.01%
Business District Fund Total	1,500.00	66,964.71	

	2018 Budget	2018 August YTD	% of Budget
General Debt Service Fund (405)			
Revenue			
Property Taxes	1,663,000.00	975,578.42	58.66%
Revenue Total	1,663,000.00	975,578.42	58.66%
Expense			
Debt Service	1,662,950.00	101,225.00	6.09%
Expense Total	1,662,950.00	101,225.00	6.09%
General Debt Service Fund Total	50.00	874,353.42	
Grant & Special Revenue Fund (220)			
Revenue			
Charges for Services	179,378.00	5,850.00	3.26%
Fed/State/Priv Grant	10,302,033.00	2,920,507.43	28.35%
Interest Income	5,000.00	6,666.02	133.32%
Revenue Total	10,486,411.00	2,933,023.45	27.97%
Expense			
Professional Service	1,701,100.00	450,512.24	26.48%
Other Services	7,500.00	1,324.38	17.66%
Supplies	112,814.00	17,262.52	15.30%
Other Employee Costs	17	1,571.00	
Other Expenses	1,500.00	1,624.00	108.27%
Capital Outlay	9,765,497.00	2,247,022.59	23.01%
Expense Total	11,588,411.00	2,719,316.73	23.47%
Grant & Special Revenue Fund Total	(1,102,000.00)	213,706.72	
Special Revenue Revolving Fund (221)			
Revenue			
Fines & Fees	243,500.00	171,051.36	70.25%
Fed/State/Priv Grant	20,000.00	8,451.30	42.26%
Interest Income	50.00	17.95	35.90%
Revenue Total	263,550.00	179,520.61	68.12%
Expense			
Professional Service	64,500.00	15,409.01	23.89%
Property Services	1,000.00	1,642.90	
Other Services	5,000.00	3,253.54	65.07%
Supplies	200,000.00	33,297.47	16.65%
Other Employee Costs	43,700.00	23,915.97	54.73%
Other Expenses	42,000.00	22,840.50	
Capital Outlay	110,000.00	45,835.94	41.67%
Expense Total	466,200.00	146,195.33	31.36%
Special Revenue Revolving Fund Total	(202,650.00)	33,325.28	

	2018 Budget	2018 August YTD	% of Budget
Foreign Fire Tax Fund (225)			
Revenue			
Other Taxes	200,000.00		0.00%
Revenue Total	200,000.00	•	0.00%
Expense			
Other Expenses	200,000.00	9	0.00%
Expense Total	200,000.00	+	0.00%
Foreign Fire Tax Fund Total	286 BY	•	
Special Service Area Fund (230)			
Revenue			
Property Taxes	641,540.00	225,046.70	35.08%
Fines & Fees	· -	34,884.05	
Revenue Total	641,540.00	259,930.75	40.52%
Expense			
Professional Service	16,540.00		0.00%
Property Services	43,560.00	2,936.00	6.74%
Other Expenses	330,000.00	318,953.57	96.65%
Capital Outlay	250,000.00	391,038.77	156.42%
Transfer Out	50,000.00		0.00%
Expense Total	690,100.00	712,928.34	103.31%
Special Service Area Fund Total	(48,560.00)	(452,997.59)	
TIF #2 City Center Fund (250)			
Revenue			
Property Taxes	600,000.00	370,876.66	61.81%
Interest Income	19	1,181.37	
Miscellaneous Rev	100,000.00	100,000.00	100.00%
Transfer In	50,000.00		0.00%
Revenue Total	750,000.00	472,058.03	62.94%
Expense			
Professional Service	25,000.00	4,810.00	19.24%
Other Services	-	991.80	
Other Expenses	600,000.00	416,171.85	69.36%
Capital Outlay	1,476,125.00	709,415.43	
Expense Total	2,101,125.00	1,131,389.08	53.85%
TIF #2 City Center Fund Total	(1,351,125.00)	(659,331.05)	
TIF #3 Cass Street Fund (251)			
Revenue			
Property Taxes	70,000.00	51,517.18	73.60%
Revenue Total	70,000.00	51,517.18	73.60%
Expense			
Professional Service	2,500.00	2,255.00	

	2018 Budget	2018 August YTD	% of Budget
Other Expenses	67,500.00		0.00%
Expense Total	70,000.00	2,255.00	3.22%
TIF #3 Cass Street Fund Total		49,262.18	
TIF #4 Presence St. Joseph (252)			
Revenue			
Property Taxes	10,000.00	8,777.45	87.77%
Revenue Total	10,000.00	8,777.45	87.77%
Expense			
Professional Service	12	2,255.00	
Other Expenses		-	
Expense Total	-	2,255.00	
TIF #4 Presence St. Joseph Fund Total	10,000.00	6,522.45	
Water & Sewer Debt Service Fund (505)			
Expense			
Debt Service	9,474,883.00	2,112,805.42	22.30%
Expense Total	9,474,883.00	2,112,805.42	22.30%
Water & Sewer Debt Service Fund Total	9,474,883.00	2,112,805.42	

Investment Report - By Institution as of August 31, 2018

	Maturity	Purchased	Rate	Principal	Est Earned	TOTAL
FIRST MIDWEST BANK	Waterity	ruicilaseu	Nate	4,138,554.60	Interest	TOTAL
Capital Improvement Fund	Daily			1,647,323.11		4,138,554.66
Motor Fuel Fund	Daily			2,121,714.44		1,647,323.1 2,121,714.4
Property Improvement Fund	Daily			167,117.05		167,117.0
TIF Fund	Daily			202,400.00		202,400.0
IPTIP				49,469,023.59		49,469,023.59
Business District Fund	Daily			349,910.35		349,910.3
General Fund	Daily			24,229,379.67		24,229,379.6
Motor Fuel Fund	Daily			2,744,707.13		2,744,707.1
Property Improvement Fund	Daily			4,123,992.64		4,123,992.6
Water & Sewer Funds	Daily			18,021,033.80		18,021,033.8
CIBC				11,514,848.70		11,514,848.7
General Fund	Daily			1,965,374.07		1,965,374.0
Grants & Special Revenue Fund	Daily			5,385,611.93		5,385,611.9
Parking Fund	Daily			434,644.24		434,644.2
Water & Sewer Funds	Daily			3,729,218.46		3,729,218.4
CIBC - 90 DAY CD				6,147,706.96	30,827.56	6,178,534.5
Capital Improvement Fund	11/12/2018	8/13/2018	2.05%	2,120,111.68	10,835.80	2,130,947.48
Motor Fuel Fund	11/12/2018	8/13/2018	2.05%	3,146,494.41	16,081.60	3,162,576.01
Water & Sewer Funds	9/13/2018	6/14/2018	1.78%	881,100.87	3,910.16	885,011.03
BUSEY BANK-6 MONTH CD				2,089,459.12	19,577.95	2,109,037.07
Capital Improvement Fund	10/26/2018	4/26/2018	1.90%	2,089,459.12	19,577.95	2,109,037.07
rand Total				73,359,592.97	50,405.51	73,409,998.48